

October 1, 2026

Attention: The Public

There will be a meeting of the Crane County Appraisal District Board of Directors on Wednesday, October 7, 2026 at 1:30 P.M. in the Crane ISD School Administration Building, 511 W. 8th St., Crane, Texas.

The purpose of the meeting is:

1. Declaration of quorum and call to order.
2. Approve the minutes from the September 2, 2026 meeting.
3. Discussion/Action/Consider contract with Valuebase for land study for 2027.
4. Discussion/Action/Approval to increasing prior service credit from 100% to 150% for employees.
5. Discussion/Action/Approval of the Crane County Appraisal District's Public Funds Investment Policy per Texas Government Code Chapter 2256.
6. Public comments.
7. Adjourn

Byron Bitner
Byron Bitner – Chief Appraiser

At 9:22 FILED
O'Clock A M.

OCT - 1 2026
Andrea Flores Deputy
ANDREA FLORES
County/District Clerk, Crane Co. Texas

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane County Appraisal District met on Wednesday, October 7, 2026 at 1:30 p.m. in the boardroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell – Chairman, Judy Crumrine – Vice Chairman, Emily Barton - Treasurer and David Whitaker, Noemi Moya - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. Emily Barton made the motion to approve the minutes from the previous meeting of September 2, 2026. Second by Judy Crumrine. Motion carried unanimously.
3. Byron Bitner presented to the Board a contract for a proposal from Valuebase for a land study for 2027. After some discussion Emily Barton made the motion to approve the contract for Valuebase as presented. Second by David Whitaker. Motion carried unanimously.
4. Byron Bitner then presented to the Board a proposal for prior service credit for TDRS retirement from 100% to 150% for Appraisal District employee Kelly Lee. Emily Barton made the motion to approve the prior service credit for retirement for Kelly Lee that will be funded from the district's unreserved funds and not budgeted money. Second by Noemi Moya. Motion carried unanimously.
5. Byron Bitner presented to the Board the Crane County Appraisal District's Public Funds Investment Policy per Texas Government Code Chapter 2256. Judy Crumrine made the motion to approve the Crane County Appraisal District's Public Funds Investment Policy as presented. Second by Emily Barton. Motion carried unanimously.
6. There were no public comments.
7. David Whitaker made the motion to adjourn the meeting at 1:45 p.m. Second by Noemi Moya. Motion carried unanimously.

Chairman/Vice Chairman

Secretary/Treasurer