

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane County Appraisal District met on Wednesday, March 6, 2024 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell – Chairman, Emily Barton – Secretary/Treasurer, Judy Crumrine, David Whitaker and Barbara Abbott - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. Kelly Lee administered the Oath of Office to Board of Director. Gena Norvell, David Whitaker, Emily Barton and Judy Crumrine.
3. David Whitaker made the motion to keep Gena Norvell – Chairman and Emily Barton – Secretary/Treasurer and to add Judy Crumrine as the Vice Chairman. Second by Judy Crumrine. Motion carried unanimously.
4. Byron Bitner then presented to the Board all of the existing contracts that the Appraisal District currently has with Pritchard & Abbott, Thomas Y. Pickett, Irion County Appraisal District & Low, Swinney, Evans & James PLLC. Judy Crumrine made the motion to approve all of the contracts as presented. Second by Emily Barton. Motion carried unanimously.
5. Emily Barton made the motion to approve the minutes from the December 6, 2023 meeting. Second by Judy Crumrine. Motion carried unanimously.
6. Kelly Lee then presented the Treasurer's Report with a checking account balance of \$205,836.45 as of February 29, 2024. Judy Crumrine made the motion to approve the Treasurer's Report as presented. Second by David Whitaker. Motion carried unanimously.
7. The Board of Directors then reviewed all bill payments since the December 6, 2023 meeting. David Whitaker made the motion to approve all bill payments as presented since the December 6, 2023 meeting. Second by Emily Barton. Motion carried unanimously.