

# MINUTES OF THE CRANE COUNTY APPRAISAL REVIEW BOARD

The Appraisal Review Board members of the Crane County Appraisal District met in regular session on Wednesday, May 5, 2021, at 1:30 p.m. at the Crane ISD Administration Building, 511 W. 8<sup>th</sup> St., Crane, Texas.

Those attending were Tom Currie– Chairman, Pat Cadena – Secretary and Donna Vanderveer- member. Chief Appraiser Byron Bitner and Kelly Lee of the Crane County Appraisal District were also present.

The purpose of the meeting:

1. Tom Currie called the meeting to order at 1:30 p.m.
2. Micah Lozano administered the Oath of Office to Pat Cadena.
3. There were no public comments.
4. Donna Vanderveer made the motion to approve the minutes from the July 15, 2020 meeting. Second by Pat Cadena. Motion carried unanimously.
5. Donna Vanderveer made the motion to approve the Model Hearing Procedures for Appraisal Review Boards for Crane County. Second by Pat Cadena. Motion carried unanimously.
6. Byron Bitner presented the changes made for the previous quarter to the ARB per Sec. 25.25b of Texas Property Tax Code.
7. Byron Bitner then read a sworn statement releasing the 2021 Appraisal Records to the ARB.
8. Pat Cadena made the motion to recess the meeting at 2:40 p.m., to resume again on June 23, 2021. Second by Donna Vanderveer. Motion carried unanimously.

---

Chairman