

# **MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS**

The Board of Directors of the Crane County Appraisal District met on Wednesday, February 23, 2022 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8<sup>th</sup> St. Crane, TX.

Those attending were Wanda Coburn – Vice Chairman and Judy Crumrine, Emily Barton - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Byron Bitner called the meeting to order at 1:35 p.m.
2. Kelly Lee administered the Oath of Office to the Board of Directors.
3. Judy Crumrine made the motion to keep the same Board Officers for 2022 – 2023, Second by Wanda Coburn. Motion carried unanimously.
4. Byron Bitner then presented to the Board all of the existing contracts that the Appraisal District currently has with Pritchard & Abbott, BIS Consulting, Irion County Appraisal District & Low, Swinney, Evans & James PLLC. Judy Crumrine made the motion to approve all of the contracts as presented. Second by Emily Barton. Motion carried unanimously.
5. Wanda Coburn made the motion to approve the minutes from the December 8, 2021 meeting. Second by Emily Barton. Motion carried unanimously.
6. Kelly Lee then presented the Treasurer's Report with a checking account balance of \$171,763.44 as of January 31, 2022. Emily Barton made the motion to approve the Treasurer's Report as presented. Second by Judy Crumrine. Motion carried unanimously.
7. The Board of Directors then reviewed all bill payments from December 9, 2021 – February 23, 2022. Wanda Coburn made the motion to approve all bill payments as presented from December 9, 2021 – February 23, 2022. Second by Judy Crumrine. Motion carried unanimously.
8. Byron Bitner then reviewed the quarterly changes from January 1, 2022 – February 23, 2022 with the Board of Directors.
9. There were no public comments.

10. Wanda Coburn made the motion to adjourn the meeting at 1:51 p.m.  
Second by Emily Barton. Motion carried unanimously.

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Chairman/Vice Chairman

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Secretary/Treasurer